

FACT SHEET FOR RESEARCH PAPER AUTHORS

1. Language of conference/symposium is in English and all abstracts and presentations must be in English.
2. Abstracts should not be more than 500 words, submitted as an unformatted document in MS Word (or compatible) and emailed to JCCPediatrics@yahoo.com
3. All submissions should reflect at least one of the topics outlined in the Call for Papers.
4. Each prospective presenter may submit a maximum of TWO abstracts. They may be named in other abstracts as a co-author.
5. Only one presenting author per paper is permitted.
6. All presentations must describe original work to which all the authors listed have made a significant contribution.
7. All proposals and presentations must adhere to the use of “people first” language. A person must not be referred to by disability or condition, and terms that could be considered biased or discriminatory in any way should not be used (e.g. “a child with autism” rather than an “autistic patient.”)
8. Any funding or financial support, institutional or otherwise for the work being presented should be acknowledged.
9. All presentations should ensure that reference is made to the methods/approaches for ensuring the research was carried out ethically (i.e. ethics approved, subject” consent. etc.)
10. Each abstract submission must indicate if the material has been or will be published or presented at another national or international meeting.
11. Any changes to the presenting author will need to be notified directly to the Symposium Research Committee.
12. All abstracts will be blinded and reviewed without knowledge of the author’s name. Abstracts will be peer-reviewed using specific criteria developed for research areas.
13. Accepted abstracts will be published in the Symposium Proceedings. Full papers may be published in the *Journal of Clinical Chiropractic Pediatrics*.
14. All presenters (oral and poster) must register for the Conference/Symposium. No discounts, honorariums, or payment for expenses will be provided to presenters.
15. Presenters must register for the conference by **MARCH 1st, 2008** due to print and scheduling deadlines.
16. All decisions of the Research Committee are final and authors are requested not to contact individual committee members for re-review.